

“This specialized solution digitizes and automates manual tasks involved in invoice processing and renders the accounting processes fully transparent and helps to significantly streamline routine chores. The result: reduced costs, valuable discounts and better informed employees.”

The **SAP Incoming Invoice processing** enables digital invoice recognition, verification and sign off in conjunction with leading ERP systems (SAP, Microsoft Dynamics NAV, Microsoft Dynamics AX) as it is fully integrated into the ordering and financial accounting modules of the ERP system.

This makes accounting processes more transparent, accelerates throughput times, eliminates process and idle times, results in valuable discounts and facilitates the timely preparation of monthly statements. Essentially, the solution significantly supports corporate cash flow planning.

Time is Money

One of the key benefits of digital incoming invoice processing is its ability to be integrated into the existing corporate accounting processes in a comprehensive manner. This includes invoice scanning, automatic capture of relevant information such as header data, on-screen verification, approval and booking. This solution accompanies the documents across their entire life cycle, from scanning through to archiving.

Thanks to seamless integration into most common systems including Microsoft Dynamics NAV and AX, SAP and others, the captured invoice data is automatically transferred to the accounting or ERP system, where it can be booked. In the event the person in charge is sick or on holiday, the pending tasks are automatically forwarded to the designated substitute, doing away with idle periods.

Working as if on Paper

Check, approve, assign to an account – Working with the solution is just the same as placing your stamp on paper-based documents, except that it is much more intuitive, less prone to errors, much faster and more convenient. All invoices are permanently available at the push of a button and are archived in the digital archive in an audit-compliant manner.

As each individual step is logged, all authorized employees, as well as the project manager or the person in charge of the cost center are always up to date on the current processing status. This speeds up everybody's ability to respond, ensures that all procedural regulations are observed, and makes the entire process fully transparent.

The range of this solution can be extended and adapted to a company's specific needs in a modular fashion by combining it with other applications such as ecspand storage management. The ecspand team of specialists is at your service to provide individual expert advice and consulting.

Cutting-edge Technology

- Integration with the ERP system via certified interfaces
- Use of the ERP system as a user interface for digital workflows
- Supports virtually all common ERP systems as standard
- Ready for SAP, Microsoft Dynamics NAV and AX
- Quick and high ROI based on Microsoft SharePoint

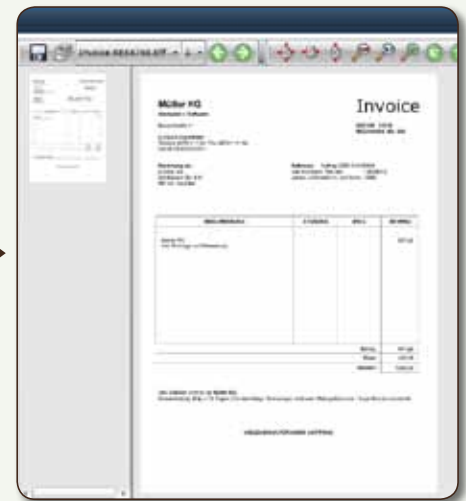
Simple Handling

- Work efficiently and seamlessly across different platforms and formats
- No need for time-consuming queries as every document is readily available
- Fully transparent accounting processes because of clear and concise representation
- Automatic invoice data capture
- Automatic provision of documents for the release of payment
- Support of automated bookings
- High level of process automation based on workflows
- Automatic document separation.
- Processing of associated documents (attachments, documentation, verification documents, delivery notes)
- Booking takes place directly in the financial accounting system
- Invoices can be accessed from outside the financial accounting system

Screenshots:



ecspand integration in SAP



ecspand document viewer

Comparison:

Manual Invoice Processing	SAP Incoming Invoice processing
Circulation of invoice copies including notes	Central data management without redundant copies
Little/no influence on throughput times	Elimination of process and idle times, timely preparation of monthly statements
Accounting processes lack transparency	Current overview of the processing status at any time
Difficulty when releasing invoices across sites	Effortless processing across departments and even sites
No access to relevant documents such as delivery notes	Direct link to associated documents from within ERP system
Difficult to check for completeness and quality	Automated quality assurance
Discontinuity of media (paper-based and digital information)	Central, digital solution helps to avoid media discontinuities
High processing expense	Processing expense can be reduced by up to 75%

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